



BOARD OF COMMISSIONERS MEETING MINUTES

TUESDAY SEPTEMBER 10, 2024

3:30 PM

AHA BOARD ROOM

MEETING CALLED BY:

Chairman Michael Whalen
At 3:37 PM

TYPE OF MEETING:

Regular Meeting

STAFF:

Chiquita D'Arbeau, Brian Kremer

ATTENDEES

Michael Whalen, Kelly Kimbrough, Mark Bob-Semple, Linda Mallory-Mitchell

ABSENT/EXCUSED:

Rosetta Scott (E)
Pastor David Traynham (E)

MINUTES

COMMUNITY FORUM

No members of the community spoke.

AGENDA ITEM:

Approval of Minutes

PRESENTER:

Chiquita D'Arbeau

DISCUSSION:

None

CONCLUSIONS:

Commissioner Kimbrough made a motion to approve; Commissioner Mallory-Mitchell seconded. All Commissioners present voted in favor. Motion passed.

AGENDA ITEM:

09-24-24-Resolution approving a contract with Pike Construction Services, Inc. For kitchen renovations at Westview apartments and authorizing the Executive Director to execute an agreement and related documents regarding same

PRESENTER:

Chiquita D'Arbeau

DISCUSSION:

Ms. D'Arbeau provided the background on the resolution as requested by the Board.

CONCLUSIONS:

Commissioner Bobb-Semple made a motion to approve; Commissioner Kimbrough seconded. All Commissioners present voted in favor. Motion passed.

AGENDA ITEM:

09-24-25-Resolution approving the purchase of office furniture and authorizing the Executive Director to execute purchase agreements, purchase orders and related documents regarding same

PRESENTER:

Chiquita D'Arbeau

DISCUSSION:

Ms. D'Arbeau provided the background on the resolution as requested by the Board. Chairman Whalen inquired into the inventory tracking of the Authority's assets which was addressed by Ms. D'Arbeau.

CONCLUSIONS:

Commissioner Bobb-Semple made a motion to approve; Commissioner Kimbrough seconded. All Commissioners present voted in favor. Motion passed.

AGENDA ITEM:

09-24-26-Resolution approving a contract with ADP Inc. for additional payroll and related human resource services

PRESENTER:

Chiquita D'Arbeau

DISCUSSION:

Ms. D'Arbeau provided the background on the resolution as requested by the Board. Commissioner Bobb-Semple inquired into the whether additional resolutions on this topic would be needed moving forward which was addressed by Ms. D'Arbeau.

CONCLUSIONS:

Commissioner Bobb-Semple made a motion to approve; Commissioner Mallory-Mitchell seconded. All Commissioners present voted in favor. Motion passed.

ADVISEMENT:

Ms. D'Arbeau updated the Board on the status of NanMckay's review and assessment of AHA's HCV program.

INTERNAL REPORTING

1. Monthly Financial & Vacancy Report
 2. Operations Report
 3. Collections & Vacancy Report
 4. Programs and Support Services Report
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OPENING

ADJOURNMENT

Commissioner Bobb-Semple made a motion to approve; Commissioner Mallory-Mitchell seconded. All Commissioners present voted in favor. The meeting adjourned at 4:14 PM.