

# BOARD OF COMMISSIONERS MEETING MINUTES

TUESDAY AUGUST 13, 2024

3:30 PM

AHA BOARD ROOM

**MEETING CALLED BY:**

Chairman Michael Whalen  
At 3:37 PM

**TYPE OF MEETING:**

Regular Meeting

**STAFF:**

Chiquita D'Arbeau, Brian Kremer,  
Allison Marshall, Erik Ross

**ATTENDEES**

Michael Whalen, Kelly Kimbrough, Mark Bob-Semple, Pastor David Traynham, Linda Mallory Mitchell

**ABSENT/EXCUSED:**

Rosetta Scott (E)

## MINUTES

### COMMUNITY FORUM

---

1. Willie Dabbs-Virtual
  2. Hon. Merton Simpson-Virtual
  3. Lewis D. Oliver Esq.-Virtual
- 

**AGENDA ITEM:**

Approval of Minutes

**PRESENTER:**

Chiquita D'Arbeau

**DISCUSSION:**

None

**CONCLUSIONS:**

Commissioner Bobb-Semple made a motion to approve; Commissioner Kimbrough seconded. All Commissioners present voted in favor. Motion passed.

**AGENDA ITEM:**

08-24-21-Resolution approving a contract for the replacement of the fire alarm panel and associated monitoring equipment at 200 South Pearl Street

**PRESENTER:**

Chiquita D'Arbeau

**DISCUSSION:**

Commissioner Bob-Semple and Commissioner Traynham requested additional information regarding this motion. Ms. D'Arbeau provided clarification.

**CONCLUSIONS:**

Commissioner Bobb-Semple made a motion to approve; Commissioner Mallory-Mitchell seconded. All Commissioners present voted in favor. Motion passed.

**AGENDA ITEM:**

08-24-22 – Resolution approving a contract with YARDI Systems, Inc. for real property and asset management software and authorizing the Executive Director to execute an agreement and related documents regarding the same

**PRESENTER:**

Chiquita D'Arbeau

**DISCUSSION:**

Commissioners requested additional information regarding this motion. Ms. D'Arbeau provided a comprehensive summary of the new services that will be available to staff and residents.

**CONCLUSIONS:**

Commissioner Bobb-Semple made a motion to approve; Commissioner Mallory-Mitchell seconded. All Commissioners present voted in favor. Motion passed.

**AGENDA ITEM:**

08-24-23 – Resolution approving a contract with ADP Inc. for additional Payroll and related Human Resource services

**PRESENTER:**

Chiquita D'Arbeau

**DISCUSSION:**

Ms. D'Arbeau provided a comprehensive summary of the scope of work involved in this contract. Commissioner Traynham inquired about contract specifics, which were answered by Ms. D'Arbeau.

**CONCLUSIONS:**

Commissioner Bobb-Semple made a motion to approve; Commissioner Kimbrough seconded. All Commissioners present voted in favor. Motion passed.

**INTERNAL REPORTING**

---

- 1. Monthly Financial & Vacancy Report
  - 2. Operations Report
  - 3. Collections & Vacancy Report
  - 4. Programs and Support Services Report
- 

**OPENING**

**ADJOURNMENT**

Commissioner Bobb-Semple made a motion to approve; Commissioner Mallory-Mitchell seconded. All Commissioners present voted in favor. The meeting adjourned at 4:06 PM.

**OTHER INFORMATION**

**SPECIAL NOTES:**

Commissioner Traynham thanked Ms. D'Arbeau and AHA for their help and participation in the ALERT event at the MVP arena.

