

**ALBANY HOUSING AUTHORITY
BOARD OF COMMISSIONERS REGULAR MEETING
TUESDAY, JULY 9TH, 2024 at 3:30 P.M.**

Meeting called to order at 3:37pm by Chairman Whalen

		<u>Present</u>	<u>Absent</u>	<u>Late</u>
1.	Roll Call			
	• Michael Whalen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	• Kelly Kimbrough	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	• Mark Bobb-Semple	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
	• Pastor David Traynham	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
	• Linda Mallory Mitchell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
	• Rosetta Scott	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Staff: Chiquita D’Arbeau, Cheyanne Spoto, and Allison Marshall

2. Community Forum – No Speakers

3. Approval of the Minutes

A. June 11th, 2024, Meeting Minutes

Commissioner Bobb-Semple made a motion to approve; Commissioner Mallory-Mitchell seconded. All Commissioners present voted in favor. Motion passed.

4. Action Items

A. 07-24-17– Resolution authorizing the write-off of certain collection losses.

Commissioner Bobb-Semple made a motion to approve; Commissioner Mallory - Mitchell seconded. All Commissioners present voted in favor. Motion passed.

B. 07-24-18 – Resolution approving a contract with Nan McKay and Associates, Inc. for case management services for the Housing Choice Voucher Programs and authorizing the Executive Director to execute an agreement and related documents regarding the same.

Chairman Whalen requested additional information regarding this motion. Executive Secretary D’Arbeau provided a comprehensive explanation of the

motion, key points include the purpose and intent behind the motion, an outline of expected outcomes, and overview of the MOU that has been established with the CSEA Union.

Commissioner Bobb-Semple made a motion to approve; Commissioner Mallory - Mitchell seconded. All Commissioners present voted in favor. Motion passed.

- C. 07-24-19 – Resolution approving the RAD conversion of Southend II Authorizing the execution of various documents regarding the same.

Chairman Whalen requested additional information regarding this motion. Executive Secretary D'Arbeau provided a comprehensive summary.

Commissioner Bobb-Semple made a motion to approve; Vice Chair Kimbrough seconded. All Commissioners present voted in favor. Motion passed.

- D. 07-24-20- Resolution declaring two trailers as excess and authorizing the disposition of same.

Vice Chair Kimbrough made a motion to approve; Commissioner Mallory-Mitchell seconded. All Commissioners present voted in favor. Motion passed.

5. Committee Reports

None

6. Report of Executive Secretary

Executive Secretary D'Arbeau attended the FSS graduation, Habitat for Humanity/Ida Phase III ribbon cutting, and the ALERT event at the MVP arena.

Executive Secretary D'Arbeau provided an update on the Summer Food Program and the challenges with finding drivers.

Executive Secretary D'Arbeau pointed out that July is the beginning of the fiscal year and explained that staff will be proactively watching the budget.

- A. Monthly Financial Report
- B. Operations Report
- C. Collections Report
- D. For Cause Lease Enforcement Report
- E. Programs and Support Services Report

F. Personnel Report

7. Adjournment

Commissioner Bobb-Semple made a motion to adjourn the meeting. Vice Chair Kimbrough seconded. All Commissioners present voted in favor. The meeting was adjourned at 4:20pm.